

# ACCIDENT REPORT GUIDE

Keep in your glove box for easy reference.

## After an accident:

**DO** notify police immediately.

**DO NOT** admit fault, and do not discuss your accident with anyone except a Chad West Law representative or the police.

**DO** exchange the information outlined on the next page.

**DO** report accidents to your Chad West Law agent promptly.

## Notes:

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Any questions? Please contact Chad West Law at (214)509-7555

Chad West, PLLC  
900 W. Davis Street  
Dallas, TX 75208  
(214)509-7555  
[ChadWestLaw.com](http://ChadWestLaw.com)



# Fill in the blanks as completely as possible

## Other vehicle:

Driver's Name \_\_\_\_\_  
Address \_\_\_\_\_  
City and State \_\_\_\_\_  
Phone \_\_\_\_\_  
Driver's License Number \_\_\_\_\_  
Vehicle \_\_\_\_\_  
Year      Make      Model      Body Style  
License Plate \_\_\_\_\_  
Owner of Vehicle \_\_\_\_\_  
Address \_\_\_\_\_  
City and State \_\_\_\_\_  
Phone \_\_\_\_\_  
Insurance Company \_\_\_\_\_  
Agent Name \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Policy Number \_\_\_\_\_  
Location of damage on vehicle \_\_\_\_\_  
Passengers' Names \_\_\_\_\_

## Witnesses:

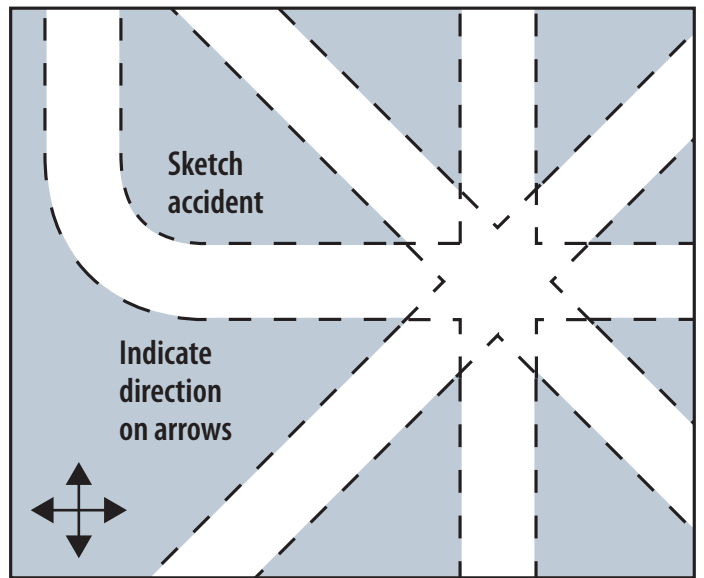
1. Name \_\_\_\_\_  
Address \_\_\_\_\_  
City and State \_\_\_\_\_  
Phone \_\_\_\_\_  
2. Name \_\_\_\_\_  
Address \_\_\_\_\_  
City and State \_\_\_\_\_  
Phone \_\_\_\_\_

## Your Vehicle:

Vehicle \_\_\_\_\_  
Year      Make      Model      Body Style  
Driver \_\_\_\_\_  
Passengers' Names \_\_\_\_\_  
Location of damage on vehicle \_\_\_\_\_

## Accident:

Time \_\_\_\_\_ Date \_\_\_\_\_  
Place \_\_\_\_\_  
Describe what happened \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Were police present? Yes  No   
Which police department \_\_\_\_\_  
Police report number \_\_\_\_\_  
Who received ticket \_\_\_\_\_



Show Vehicles:      Yours      Other  
     

## Injured persons:

1. Name \_\_\_\_\_  
Address \_\_\_\_\_  
City and State \_\_\_\_\_  
Type of injury \_\_\_\_\_  
2. Name \_\_\_\_\_  
Address \_\_\_\_\_  
City and State \_\_\_\_\_  
Type of injury \_\_\_\_\_  
Ambulance called? Yes  No